

# People Lease

Payroll • Benefits • Compliance

Payroll, Tax Filing & Payment,  
Employee Benefits, W-2 Distribution  
and 401(k) Plans

## Human Resources

1. Human Resource Consultation
2. Personnel File Maintenance
3. Personnel Form Management
4. New Hire Reporting
5. Unemployment Claims Management
6. FLSA Regulation Consultation
7. DOL Compliance Consultation
8. Regulation Monitoring
9. Customized Handbook, Policies & Procedures



## Convenient Access

17. Credit Union
18. Direct Deposit
19. Background Check Services
20. Drug Testing Services



## Employee Benefits

39. Credit Union
40. COBRA Administration Assistance
41. Employee Benefits Administration
42. Customized Retirement Plans
  - 401(k), 403(b), Simple IRA, Safe Harbor
43. 125 Cafeteria Plans
44. State Continuation Assistance
45. Multiple Insurance Carrier Options
46. Compare Plans & Negotiate Benefit Rates
  - Major Medical
  - Vision & Dental
  - Group Supplemental Life
  - Long & Short Term Disability
47. Employee Supplemental Coverage
  - Accident • Short Term Disability
  - Long Term Care
  - Cancer
48. Benefit Premium Payment & Administration
49. Dependent Care & Medical Flexible Spending Accounts



**PEOPLE LEASE... MORE THAN A SERVICE. IT'S  
THE SOLUTION. GUARANTEED! CONTACT US  
TODAY FOR MORE INFORMATION!**

## 49 Solutions That We Rolled Into One

**YOU ONLY WRITE ONE PAYCHECK EACH  
PAYDAY. THAT'S ALL IT TAKES!**

## Workers Compensation

10. Claims Administration
11. Process Claims Efficiently
12. Payment with each Payroll = Cash Flow Relief
13. State Reports Filing
14. Safety Incentives
15. Risk Management Inspections
16. Audit Services



## Payroll/ Tax Compliance

21. Payroll Check Preparation
22. Customized Payroll Reports
23. Federal Withholding Calculation
24. State Withholding Calculation
25. Local Tax Calculation
26. W-4 Forms Management
27. State Withholding Form Management
28. I-9 Form Management
29. QTD/YTD Reporting (940, 941)
30. Collect & Remit Wage Garnishments & Tax Liens
31. Direct Deposit Processing
32. Benefit Premium Management
33. Insurance Payroll Deductions
34. Payment of Federal, State, & Local Payroll Tax Liabilities
35. Professional Preparation & Timely Filing of:
  - Monthly Withholding Returns
  - Quarterly Withholding Returns
  - Annual Withholding Returns
36. W-2 Preparation
37. Filing of Federal & State Unemployment Tax Returns
38. Payment of Federal & State Unemployment Tax Returns



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# PEOPLE LEASE DOCUMENTATION BEATS CONVERSATION

## **“You could say I’m a walking billboard for People Lease.”**

“That same line of thinking is exactly why we have a long tradition of using People Lease to handle our many employee administration chores. They’re the professionals, they know the ins and outs, so we don’t have to. For almost 15 years we’ve counted on People Lease. They make outsourcing easy, and their 25 year heritage tells me they have the experience to get the job done. They’re so good at what they do, I’d be happy to write an ad for them...and I guess I just did.”

*Advertising Agency*

## **“If you’re looking for a better way to run your business, take note.”**

“I can’t imagine how any company can keep up with all the laws and changes and deductions, what taxes get paid when, what needs to be withheld at what level. I don’t see why any business owner or administrator would accept that responsibility when People Lease is here to do it for them. Because of People Lease, I’m quite confident that I’m way more productive, so that means my company is more productive. That means more successful. I’ve recommended People Lease in the past, and I continue to do so.”

*Office Supply and Stationers*

## **“Going with People Lease was an easy call.”**

“Southern Wireless serves central Mississippi with a wide array of retail wireless communications products. It’s a fast-growing industry that changes incredibly rapidly. I realized the only topic changing faster than the wireless industry is employee payroll rules and regulations. I gave them a try and everything’s worked out great ever since. One of the biggest advantages of using People Lease for me is their attention to detail, dealing with all the things I simply would not have time to handle. Service is a worn-out phrase, but never have I once asked for something that People Lease hasn’t delivered. What they have done for me has been priceless.”

*Wireless Company*

## **“Choosing People Lease was one smooth move for our real estate company.”**

“In Mississippi The Bridges Company is a highly respected institution when it comes to real estate. But the thought of dealing with our company’s payroll is enough to send me to an institution. With so many government regulations and requirements, it was real apparent to me that we simply had to have somebody who handles payroll for a living. So I decided to try People Lease. As soon as they started managing our payroll function, it was smooth sailing, and it’s been ever since. I just can’t tell you how many times they’ve saved my bacon!”

*Large Real Estate Development*

## **“People Lease has been the framework for our family’s business successes.”**

“I come from a family of entrepreneurs. And part of that tradition has been relying on People Lease. We go back with them at least 15 years or more. They handle everything for me: payroll, taxes, employee benefits, whatever needs to be done. Anything I ask for, they step up and deliver. The advantage is huge they take care of everything, so I can concentrate on growing my company. I’d say they’re my business solution.”

*Construction Company*

## **“I can’t help but flash a toothy grin when I think about People Lease.”**

“Our dental practice is the successful outcome of many years of schooling and long hours of studying. But when it comes to our payroll issues, we never spend more than mere minutes, thanks to People Lease. We were trying to find a health insurance plan that’s affordable. People Lease is my solution. They allow us to access benefits that only a much larger employer typically could afford. We’ve been with People Lease for over five years. They are always on top of everything. It’s as easy as it can be. I send them a single check every pay period, and it’s done. They make it automatic, so it’s one less thing I have to think about.”

*Dental Practice*

## **“Using People Lease accounts for a much wiser use of my valuable time.”**

“As a metro area CPA firm, we’re well versed in payroll issues, but outsourcing to People Lease is just more efficient and less time-consuming. I write one check per pay period and it’s all taken care of. I spend my time serving my clients, not dealing with these kinds of non-productive tasks. There are several benefits of using People Lease. If we have a question they’ll have the answer. We’ve been with People Lease about 14 years. I would gladly recommend them to any business, and have done so.”

*Metro Area CPA Group*

## **“Here’s food for thought: I heartily recommend People Lease to any size business, large or small.”**

“We’d been using one of the large national companies for employee administration and got tired of the impersonal treatment, so we turned to People Lease. We believe in keeping our business relationships right here at home. If I need to speak to the head man I can actually pick up the phone and get him. If there’s a problem or an issue we need to solve, they’ve been more than willing to help work it out on any level, all the way up the chain. We just really appreciate that accessibility and willingness to solve problems. They offer a great Worker’s Comp program, which is of particular importance to me in our line of business. People Lease provides a big advantage.”

*Restaurant & Brewery*

## **“I can always count on People Lease to keep me in good spirits when it comes to satisfying our employee administration needs.”**

“We started using People Lease because the workload involved in managing employee payroll, benefits and compliance issues had simply become too much for us to handle on our own. I’ve seen how valuable People Lease is to our success. They’re really great to deal with. It’s that “can-do” attitude that sets them apart. I’d have to say People Lease gives me reason to believe in them day in and day out.”

*Retail Store*

**LET US SERVE YOUR BUSINESS – WE’LL WORK HARD – AND MAKE YOU PROUD**

**Contact Us at People Lease**

**(601) 987-3025 • [www.peoplelease.com](http://www.peoplelease.com)**